

## **GETTING READY TO ATTEND...**

# January/February 2024 Holiday Care

## Bookings and Waitlist

Places are allocated in the order that all completed forms are received. This includes any required medical forms. Days may be fully booked prior to the closure of bookings. We will commence a waitlist for days once capacity has been reached.

## Pack a Healthy Lunch

Children are required to bring a packed lunch and refillable water bottle. Please make sure you pack enough food for morning tea, lunch, and afternoon tea.

When packing your child's lunch, please do not pack any food containing nuts. We have children at our services that have allergies and/or risk of anaphylaxis.

#### What children wear

Children need to wear comfortable, sun safe clothes. Please don't let your children wear tank top or shoestring straps as this leaves them too exposed to the sun.

Sports shoes are recommended so children can participate in all activities.

Please remember to pack your child's broad brimmed hat, warm jacket and spare underwear and pants if you think it may be required.

When going on excursions children are required to have on, or packed in their bag the appropriate footwear, clothing, and sunhats as listed on the booking form for safety reasons.

#### Medical Conditions and Additional

#### Support Needs

If your child has a medical condition or requires additional support while at our holiday program, please make sure you have indicated this on your enrolment form.

Educators need to be informed directly if there are any changes to your child's medical or support needs.

For children that require medication – families are required to ensure that their child's medication is on site at the service. Medication can be collected from ASC/BSC at the end of term.

## Changes to the program

Clarence Children's Services reserves the right to cancel or change excursions and in-house activities when circumstances such as weather conditions, venue cancellations or other circumstances beyond our control indicate this is necessary. If a change is made, we will endeavour to notify families as soon as is possible.

## Fees and Charges

Once your booking is confirmed, parents can use OWNA to make cancellations. All fees and charges will apply in accordance with our Fee schedule located on the program.

For more information, please Contact Clarence Children's Services on 62179610.

Our policies and procedures are available on OWNA.

Our opening hours are... 8am - 6pm