

CHILD RESTRAINT CHECKLIST

Educator's Name							
Vehicle Make & Model							
Registration Number							
Number of seat belts available for child restraint use in:							
Front Seat		Centre Seat		Rear Seat		Total	
How many children 6 months to 12 years can be fitted in with the correct child safety restraints:							
Front Seat		Centre Seat		Rear Seat		Total	
Front Passenger Air Bag?						<input type="checkbox"/> YES	<input type="checkbox"/> NO

It is the Educator's responsibility to check the age limit for children using the front passenger seat when a front passenger airbag is fitted – see the vehicle manufacturer's recommendations.

Number of child restraint anchor points fitted in vehicle			
Correct type of child restraint connectors fitted			
Correct installation of baby capsules/s			
Correct installation of toddler car seat/s			
Correct installation of booster seats/s			
Correct installation of harness/s			
Seat belts in serviceable condition			
Child restraints in serviceable condition			
Any adjustment/repairs needed? (Describe)			
The educator has received basic training/testing on how to move and/or fit these child restraints	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Date Vehicle Checked			
Checked by Print Name			
Checked by Signature			
Checked by Print Organisation			

Disclaimer: the condition and fitting of the restraints is correct at the time of inspection. If seats are removed or adjusted after the above date, we recommend seat fittings be re-checked.

National Quality Standard 2.2 - Safety

Element 2.2.1 – ‘at all times, reasonable precautions and adequate supervision ensure children are protected from harm and hazard’

Educator’s Vehicle

Where educators use their own vehicles to transport children in their care:

- a) the vehicle is suitable and safe for all children
- b) the vehicle must be roadworthy and regularly serviced
- c) the vehicle must comply with the appropriate transport regulations including:
 - i. valid vehicle registration certification
 - ii. appropriate seating for each child
 - iii. approved child restraints fitted in accordance with Australian Standards
 - iv. all parts, including the instruction booklet, are readily available
 - v. straps and buckles are in good working order
- d) the driver must:
 - i. hold a current Working With Vulnerable People check
 - ii. hold a valid driving licence for the vehicle
 - iii. not be required to display provisional licence plates
 - iv. have a zero blood alcohol content, and
 - v. not be adversely affected by drugs or medication
- e) the educator to child ratio must be maintained
- f) children are never to be left unattended in the vehicle
- g) loose objects, such as luggage or items on the parcel shelf, are to be stored safely and securely
- h) animals must be secured safely

Note: The approved registration body/licensing authority may request an accredited roadworthiness check to be carried out on a vehicle. This cost will be borne by the educator. Educators and educator assistants are to ensure that they have received basic training on how to move and fit car restraints and booster seats correctly.

CAR RESTRAINTS IN USE BY EDUCATOR:

BRAND	MODEL	EXPIRY DATE	NOTES

Note: Manufacturers recommend child restraints be replaced after 10 years.