

April 2022

# Newsletter



Supported by Clarence City Council

## From the Program Coordinator:

2022 continues to be a year of constant changes and challenges. You are all continuing to rise to these challenges and provide a safe and nurturing environment for all those children you have in care.

As I have previously informed you Shelley Parkinson will be joining our team Monday 2nd May. We are extremely excited about this and know Shelley will bring with her years of knowledge and experience in the family day care sector.

I will be taking leave from Thursday 21st April and will return on Monday 2nd May. During this time Chris will be the acting Program Co-Ordinator. Chris can be contacted on the following number — 0499 509 296.

Wishing you and your families a wonderful Easter break.



**Angela Stanley-Gasparin -  
Program Coordinator**

## Play Sessions

Play sessions will resume on Tuesday  
3rd May.



## Farewells

We would like to farewell the following educators:

Debbie Morey—Debbie was an educator with our scheme for 18 years.

Dee Francis—Dee was an educator for 16 years.

Both Debbie and Dee were dedicated and professional educators who provided the children and families in their care with a supportive and encouraging environment.

The relationships that they fostered with the children in care were evident in their interactions and they are both to be commended for the education and care they have provided over many years.

## Easter Tuesday and Holidays

We have again sought clarification from the Australian Government CCS helpdesk in relation to Easter Tuesday. We were advised that it is not recognised as statutory public holiday and as such you are not able to charge parents for this day if you do not work.

As per the our “Bookings, Cancellations and Fees Policy” *Educators cannot charge for public holidays if they are on leave before **and** after a public holiday. That is, they must work their normal work day before or their normal work day after the public holiday.*

Please also ensure that you notify the office if you are not working due to illness, having no children in care or when you are taking leave as we must know at all times when an educator is not working their normal work days. You should also inform the office if you work days or hours that are outside of your normal hours.

## Covid19 Management

As per The Tasmanian Government direction all educators should still be continuing to wear a mask whilst they are working indoors. There is no longer a requirement to wear masks while outside but educators should use common sense in situations where they are working in close proximity with a child or other adults and wear a mask outdoors in these situations.

These guidelines are put in place for the health and safety of everyone and to reduce the risk of transmission. As you are all self-employed if you contract COVID-19 or are a close contact this reduces your ability to work and effects your ability to earn money.

The following websites have the latest information in relation to COVID-19

<https://educationandcare.tas.gov.au/novel-coronavirus/covid-19-faqs/>

<https://coronavirus.tas.gov.au/>

## Easter Timesheet Arrangements

A reminder that all timesheets need to be in the office **no later than 9.00 am Wednesday 20th April 2022** for processing. If you submit your timesheets electronically could you please submit these as soon as possible after you finish for the fortnight so that we can process these as soon as we receive them. All other timesheets can be left in our new drop box at Alma Street or at Council. The office will be closed on Friday 15th April and re-open on Wednesday 20th April.



## Coordination staff work days and contact details:

***Angela Stanley-Gasparin***

Monday—Friday 8.30—5.15



62 179 616, 0407 137 661, 0419 572 465

astanley@ccc.tas.gov.au

***Chris Tanner***

Monday—Friday 8.30—5.15



62 179 615, 0499 509 296

ctanner@ccc.tas.gov.au

***Lawrice Jack***

Tuesday —Friday 8.30—4.30



62 179 602

ljack@ccc.tas.gov.au

***Robyn Horner***

Wednesday, Thursday 9.00—5.00, Friday 9—1



62 179 619

rhorner@ccc.tas.gov.au

***Shelley Parkinson***

Monday, Tuesday, Wednesday 9.00—5.00



62 179 619

sparkinson@ccc.tas.gov.au

***Tracey Mason***

Monday—Friday 9.00—2.30



62 179 617

tmason@ccc.tas.gov.au