

Assessed as **Working Towards** under the National Quality Framework, Education and Care Services National Law 2010 and National Regulations 2011 on the 10th January 2020

INJURY ACTION PLAN

It is a requirement of the National Regulations Part 4.7 Division 2, no.168 and of the National Quality Standards Quality Area 2, Element 2.2.2 that this form is **prominently** displayed near your telephone.

In the event of an emergency the Action Plan outlined below shall be implemented:

EMERGENCY TELEPHONE NUMBER - 000

1. **Apply first aid.**
2. **Dial the relevant emergency number and request appropriate assistance. If there is another adult on the premises, get them to dial for assistance while you are applying first aid.**
3. **When the child is in a reasonably stable condition, or has been placed in the care of an ambulance officer, nurse or doctor contact Family Day Care office to advise of the incident, and if required someone can come and assist you –**

62 179 610 62 179 619 62 179 616

- **Contact parent (except in the case of the death of a child)**
- **If a child dies in care, immediately ring for an ambulance and then one of the emergency staff contact numbers listed below as soon as possible – see Managing Emergencies policy**

OTHER EMERGENCY TELEPHONE NUMBERS:

- | | |
|---|---------------------|
| • Poisons Information Centre (24 hour service) | 13 1126 |
| • SES (flood and storm emergency) | 13 2500 |
| • Fire Brigade | _____ |
| • Police | _____ |
| • Local Medical Centre or Doctor | _____ |
| • Clarence Family Day Care Mobile Phone | 0407 137 661 |
| • After hours staff contact: | |

**Angela Stanley-Gasparin -
Robyn Horner -**

**Nominated Supervisor: 0419 572 465
Educational Leader: 0437 992 869**

PARENT CONTACT NUMBERS

CHILD'S NAME	PARENT'S NAME	PHONE. NO	DOCTOR	DOCTOR PHONE NO