

Visitors Register

(National Regulations: Regulations 165,166, 169 & 183)

Educator:

Address of residence:

Visitors are welcome in my family day care home, however my first priority is always for the safety and wellbeing of the children in my care.

COVID-19 Declaration

When signing this register you are declaring that to the best of your knowledge you have not come into contact with anyone with a positive COVID-19 diagnosis in the past 14 days; you are not displaying symptoms such as fever, coughing, sore throat, fatigue and shortness of breath. All visitors entering this service must comply with social distancing rules of 1.5m and sanitise their hands on arrival and departure.

Date:	Name of visitor	Time of arrival	Time of leaving	Reason for visit	Signature of visitor	Contact phone number	WWVP card sighted

Residents of the family day care home and people dropping off or collecting a child are **NOT** required to sign the visitor's register.
All other people entering the care environment **MUST** sign the register.

The record of visitors is to kept until the end of 3 years after the record was made

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